# Special Benefit Unit
# Associate Membership Renewal Application

**PLEASE NOTE THAT THE ANNUAL RENEWAL AMOUNT HAS INCREASED**

_____ Placid Lakes SBD **$100** per year

Name of Applicant: _____

Mailing Address: _____

Phone Number: _____

Email Address: _____

Access Card # _____

Placid Lakes card # is located on the front of your card.

Special Benefit District membership is effective October 1st of each year and expires September 30th. Dues can be paid as early as October 1st and cards will be deactivated beginning November 1st for nonpayment.

It is important that we receive complete and accurate information. If we are unable to identify your access card and are unable to contact you, we will deactivate your card and return your payment without processing it. Confirmation receipt will be provided by email only. If you wish to receive a receipt via USPS, please send a self-addressed stamped envelope with your application.

**How to make payment:**
If you are paying for a ***renewal membership***, please return this application along with a check made payable to **Highlands County BOCC** for each Associate Member card to ATTN: NAV Department, Board of County Commissioners, 600 S. Commerce Ave., Suite B233, Sebring, FL 33870.

If you need a ***replacement card,*** you must make payment of $20 for each replacement card in person at one of the NAV Offices located at 2010 Placid Lakes Blvd., Lake Placid, Florida or 600 S. Commerce Ave., Sebring, FL. (by appointment only). Please bring photo ID and any access cards you have with you.

**Acceptable forms of payment for in person payments:** Cash (exact denominations), credit or debit card (plus a 3.5% convenience fee), or check made payable to **Highlands County BOCC**.

***Contact Information:***
NAV Department, Board of County Commissioners, 600 S. Commerce Ave., Suite B233, Sebring, FL 33870
Appointment Only @ 2010 Placid Lakes Blvd., Lake Placid, Florida 33852
Phone # 863-991-0129
Email: NAV@highlandsfl.gov